



May Meeting Minutes

Northwest Florida State College

May 16, 2023 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Charlotte Flynt (via phone), Graham Fountain, Lori Kelley (Chair), Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Board Attorney:

Hayward Dykes

NWFSC Faculty/Staff:

Cole Allen, Pauline Anderson, Bryan Brooks, Olivia Danner, Doris Fowler, Lisa Haddorff, Cristie Kedroski, Charlotte Kuss, Roberta Mackey, Clint Mahle, Jeff McGill, Tanner McKnight, Aaron Murray, Deidre Price, Whitney Rutherford, Jeanette Shires, Dana Stephens, Chris Stowers, Melissa Wolf

II. Board of Trustees

A. Call to Order - 3:18 p.m.

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Graham Fountain and motion seconded by Jon Ward. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business

1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Don Litke and motion seconded by Jon Ward.

Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright





a. Regular Meeting Minutes

 [04.18.23 BOT Minutes DRAFT.docx](#)



b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda BOT May 2023.xlsx](#)

- c. Asset Retirement Listing
 -  [Asset Retirement Listing Memorandum.docx](#)
 -  [Asset Retirement Listing - May 2023.pdf](#)
- d. Dual Enrollment Articulation Agreement - Walton County School District
 -  [2023-2024 DE Articulation Agreement WCSD Memorandum.docx](#)
 -  [2023-2024 DE Articulation Agreement - Walton County School District.pdf](#)

2. Action Items

- a. 2023-2024 Academic Calendar Update (Presenters: Deidre Price)
 -  [2023-2024 Academic Calendar Memorandum.docx](#)
 -  [2023-2024 Academic Calendar.xlsx](#)

Motion: The Board of Trustees approves the 2023-2024 Academic Calendar, as presented.

Motion moved by Tanner Peacock and motion seconded by Jon Ward. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- b. Foundation/College FY2024 Memorandum of Understanding (Presenters: Chris Stowers)

-  [Foundation/College MOU Memorandum.docx](#)

-  [Foundation/College FY2024 MOU.docx](#)

Motion: The Board of Trustees approves the 2023-24 Foundation-College Memorandum of Understanding, as presented.

Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- c. Foundation Slate of Officers and Directors 2023-2024 (Presenters: Chris Stowers)


-  [Foundation Slate of Officers and Directors Memorandum.docx](#)


-  [Foundation 2023-24 New Directors Bios.pdf](#)

Motion: The Board of Trustees approves the 2023-24 Foundation Board Slate of Officers and Directors, as presented.

Motion moved by Jon Ward and motion seconded by Don Litke. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- d. Seacoast Collegiate High School Portable Classroom Request (Presenters: Tanner McKnight)

 [Seacoast Collegiate High School Portable Classroom Request Memorandum.docx](#)

 [Seacoast Collegiate High School Portable Classroom Request Supporting Materials.pdf](#)

Motion: The Board of Trustees approves the request made by Seacoast Collegiate High School to place up to four portable classroom buildings on the South Walton Campus at Seacoast's expense and amending the pre-existing space lease.

Motion moved by Jon Ward and motion seconded by Graham Fountain. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- e. Purchases over \$325K (Presenters: Tanner McKnight)

 [Purchases over 325K May 2023 Memorandum.docx](#)


 [Purchases over \\$325,000 Supporting Materials - May 2023 BOT.xlsx](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Graham Fountain and motion seconded by Don Litke. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- f. Final Review: GP 6.00 Responsibility for Common Good and GP 19.00 Free Expression on Campus (Presenters: Whitney Rutherford)

 [GP 6.00 and GP 19.00 Memorandum.docx](#)

 [GP 6.00 Responsibility for the Common Good, Prohibited Disruptions.docx](#)

 [GP 19.00 Free Expression on Campus.docx](#)

Motion: The Board of Trustees approves the amendments to and combination of GP 6.00 and GP 19.00, as presented.

Motion moved by Graham Fountain and motion seconded by Don Litke. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- g. Final Review: GP 12.00 AIDS Policy (Presenters: Cristie Kedroski)

 [GP 12.00 AIDS Policy Memorandum.docx](#)

 [GP 12.00 AIDS Policy .docx](#)

Motion: The Board of Trustees approves the amendments to GP 12.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- h. Final Review: BS 13.00 Student Fees and Refunds (Presenters: Cristie Kedroski)


 [BS 13.00 Student Fees and Refunds Memorandum.docx](#)

 [BS 13.00 Student Fees and Refunds.docx](#)

Motion: The Board of Trustees approves the amendments to BS 13.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- i. Final Review: TL 3.00 Occupational and General Adult Education Programs (Presenters: Deidre Price)

 [TL 3.00 Occupational and General Adult Education Programs Memorandum.docx](#)

 [TL 3.00 Occupational and General Adult Education Programs.docx](#)

Motion: The Board of Trustees approves the amendments to TL 3.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- j. Final Review: TL 4.00 Vocational Education (Presenters: Deidre Price)

 [TL 4.00 Vocational Education Memorandum.docx](#)

 [TL 4.00 Vocational Education.docx](#)

Motion: The Board of Trustees approves the amendments to TL 4.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- k. Final Review: TL 9.00 Advisory Committees (Presenters: Deidre Price)

 [TL 9.00 Advisory Committees Memorandum.docx](#)

 [TL 9.00 Advisory Committees.docx](#)

Motion: The Board of Trustees approves the amendments to TL 9.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- l. Final Review: TL 10.00 Pre-Apprenticeship Programs (Presenters: Deidre Price)

 [TL 10.00 Pre-Apprenticeship Programs Memorandum.docx](#)

 [TL 10.00 Pre-Apprenticeship Programs.docx](#)

Motion: The Board of Trustees approves the elimination of TL 10.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- m. Final Review: TL 11.00 Course Substitutions for Student Disabilities (Presenters: Deidre Price)

 [TL 11.00 Course Substitutions for Students with Disabilities Memorandum .docx](#)

 [TL 11.00 Course Substitutions for Students with Disabilities.docx](#)

Motion: The Board of Trustees approves the amendments to TL 11.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- n. Final Review: TL 14.00 Employment Contracts for Full-Time Faculty (Presenters: Deidre Price)

 [TL 14.00 Employment Contracts for Full-time Faculty Memorandum .docx](#)

 [TL 14.00 Employment Contracts for Full-Time Faculty.docx](#)

 [TL 20.00 Academic Ranks.docx](#)

 [TL 21.00 Criteria to Measure Student Success.docx](#)

Motion: The Board of Trustees approves the amendments to TL 14.00 and the creation of TL 20.00 and 21.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- o. Final Review: TL 16.00 Textbook Affordability (Presenters: Deidre Price)

 [TL 16.00 Textbook Affordability Memorandum.docx](#)

 [TL 16.00 Textbook Affordability.docx](#)

Motion: The Board of Trustees approves the amendments to TL 16.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

- p. Final Review: SS 5.00 Student Life and Ombudsman (Presenters: Cristie Kedroski)
















 [SS 5.00 Student Life and Ombudsman Memorandum.docx](#)

 [SS 5.00 Student Life and Ombudsman.docx](#)

Motion: The Board of Trustees approves the amendments to SS 5.00, as presented.

Motion moved and motion seconded. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Ward, Wright

3. Informational/Discussion Items

- a. Raider Village Update (Presenters: Whitney Rutherford)
 -  [Raider Village Memorandum.docx](#)
- b. South Walton Expansion Update (Presenters: Whitney Rutherford)
 -  [South Walton Expansion Memorandum.docx](#)
 -  [Seacoast Collegiate High School Donor Activity.pdf](#)
- c. Legal Claims Listing (Presenters: Whitney Rutherford)
 -  [Legal Claims Listing Memorandum.docx](#)
 -  [Legal Claims Listing Supporting Materials May 2023.xlsx](#)
- d. Grants Listing Memorandum (Presenters: Cristie Kedroski)
 -  [Grants Development Listing Memorandum.docx](#)
 -  [Grants Development Listing.pdf](#)
- e. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)
 -  [Solicitations Listing May 2023 Memorandum.docx](#)
 -  [Solicitations Listing Supporting Materials Spreadsheet.xlsx](#)
- f. Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 -  [Purchases over \\$65,000 Not Requiring Board Approval Memorandum.docx](#)
 -  [Purchases over \\$65,000 Not Requiring Approval May 2023 Supporting Materials.xlsx](#)
- g. Financial Report (Presenters: Tanner McKnight)
 -  [Financial Report Memorandum April 2023.pdf](#)
 -  [Apr 2023 Board Financial Report.pdf](#)
- h. Foundation Trustee Liaison Report (Presenters: Don Litke)
 -  [Trustee Liaison Report Memorandum.docx](#)
 -  [Trustee Liaison Report Support Materials.pdf](#)
- i. Chair's Comments (Presenters: Lori Kelley)

Chair Kelley shared the VONF students are representing us well oversees and have received multiple standing ovations. She asked the trustees to put the December 15 Commencement date on

their calendar. She also requested the one outstanding President's Evaluation be completed by 11:55 p.m. this evening and reminded the trustees they will be discussing President's contract in June.

4. Announcements

 [Announcements.docx](#)

F. Adjourn – 4:24 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary

Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.